

ORCSD
Sustainability Advisory Committee Minutes - draft
Wednesday, September 27, 2017, 7:00pm
Oyster River High School Conference Room 120

Present: Sarah Larson-Dennen, Maggie Morrison, Jacqueline Bruhn, MaryEllen Webb, Bonnie Turek, Shelly Mitchell, Todd Allen, Susan Caswell, Barry Kaplan, John Carroll, Cristina Dolcino. Jim Rozycki, Doris Demers, Nell Neal and Tracy Schroeder sent regrets.

1. Call to order: 7:04 pm. **Motion:** *MaryEllen*, **Second:** *Shelly*

2. Approval of Agenda: **Motion:** *Shelly*, **Second:** *John*

3. Review and accept minutes from May 10, 2017 meeting:
Motion: *MaryEllen*, **Second:** *Barry*
-Unanimously approved minutes without edits

4. Jacqueline introduced UNH student Intern Bonnie Turek
 - Bonnie selected from 3 excellent candidates
 - Qualifications include Clean Ocean Action Internship, Sophomore in Environmental Conservation and Sustainability
 - One candidate may volunteer as bridge to UNH Sustainability Institute. Other may work on Ecological Footprint document.
 - Shelly thanked for assistance with recruiting and selecting intern.

5. Maggie and Jacqueline reported out on recent activities:
 - Middle School Trash on the Lawn event and guest speaker Alex Fried from Post Landfill Action Network
 - Garden renovations completed by Facilities staff
 - New sustainability club at MS - 14 students attended 2nd meeting
 - Summer production gardens - very successful season
 - Field trip opportunities being explored with UNH greenhouse

6. Maggie presented draft Sustainability Advisory Committee structure
 - Discussed that revised structure would be evaluated for effectiveness this coming spring.
 - Need to clarify who is School Board rep for Committee.
 - Maggie and Jacqueline will track their hours as a result of work flow changes**Motion:** *MaryEllen* motioned to accept structure with minor edits as discussed. **Second:** *Barry*
-All approved new structure with minor edits.

7. Maggie presented Sustainability goals, objectives, roles and working groups
 - Goals come from District Sustainability Policy and Procedure
 - Objectives more fluid in response to School Board and administrative requests

- Doris communicated interest in School Resources Working Group before meeting
- John and Barry volunteered for School Resources Working Group.
- MaryEllen, Sarah, Todd and Cristina volunteered for Curriculum Working Group
- Maggie, Jacqueline and Bonnie will be on working groups

Motion: Sarah motioned to accepted the Sustainability Advisory Committee Goals, Objectives, Roles and Working Groups with minor edits as discussed. Second: Todd

-All approve with edits.

8. Proposal meeting schedule for Sustainability Advisory Committee: recommendation made to meet 3 times a year: September, January and April.

- Discussion about scheduling and best days given board meetings and budget meetings.

Motion: Todd motioned to meet 3 times a year avoiding school board meetings and schedule meeting snow dates for winter meetings. Second: MaryEllen

-All approved 3 meetings a year

9. Jacqueline presented Sustainability Advisory Committee Budget for 2017/18 school year

- Explained rationale around dividing up larger categories to better meet needs of Sustainability Coordinators and programing goals
- Major expenses discussed (Trash on the Lawn was \$450)
- Any changes to budget or additional funds requested will be voted on by committee

Motion: Sue motioned to accept the budget. Shelly second.

-All approved budget.

10. Adjourn Meeting at 8:15pm

Motion: Shelly motioned to adjourn meeting. John seconded.